
Report to

Scrutiny Co-ordination Committee

14th September, 2005**Report of**

Director of Legal and Democratic Services

TitleOutstanding Issues

1 Purpose of the Report

- 1.1 To identify those issues on which further reports/actions have been requested/are outstanding so that members are aware of them and can monitor progress.

2 Recommendations

- 2.1 The Scrutiny Board is recommended to consider the list of outstanding issues as set out below and to ask the Member of the Management Board concerned to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

3 Information/Background

- 3.1 In May 2004, the City Council adopted an Outstanding Minutes system, linked to the Forward Plan, to ensure that follow up reports can be monitored and reported to Members
- 3.2 The table below outlines items where an action or report back to either Scrutiny Co-ordination Committee or another Scrutiny Board has been requested.

	Subject	Date for Further Consideration	Responsible Officer
1	Coombe Abbey – Loan Funding Director of City Development to circulate a briefing note to all members of the Committee on the capital loan repayment costs associated with the loan taken out by the City Council when they went into partnership with No Ordinary Hotel. (meeting 23 rd February, 2005, minute 124/04 refers)	Note to be circulated directly to Members	Director of City Development John McGuigan

2	Plas Dol-y-Moch – Letting of Build Contract for Refurbishment Works That this Committee be provided with a progress report on the refurbishment works during the course of the project. (meeting 9 th March, 2005 minute 125/04 refers)	October 2005	Head of Education and Libraries John Hill
3	University Square – Traffic Regulation Order Officers to review the original highway study work in the light of the Cathedral's continuing concerns over coach access into Priory Square. (meeting 11 th May, 2005 minute 152/04 refers).	September 2005	Director of City Development Paul Beesley
4	Scrutiny Review – Investigation into the Development and Funding of Coventry Transport Museum Report be on progress in relation to recommendation (a) in the report relating to retention of documents. (meeting 6 th July, 2005 refers)	October, 2005	Director of Legal and Democratic Services

* Identifies items where there is a report elsewhere on the agenda on this matter.

4 Monitoring

4.1 This report will be considered and monitored at each meeting of the Scrutiny Co-ordination Committee.

<p>List of background papers</p> <p>Proper officer: Chris Hinde, Director of Legal and Democratic Services</p> <p>Author: Alison Townsend, Senior Committee Officer Telephone 024 7683 3080</p> <p>(Any enquiries should be directed to the above)</p> <p>Other contributors: Nil</p> <p>Papers open to Public Inspection</p> <p>Description of paper Location</p> <p>None</p>
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